

King Middle School
Library Aide Application
7th and 8th Graders

Name _____

House/Grade _____

If you are interested in being a Student Library Aide, please complete this application and return to the library by Thursday, September 10, 2009.

Student Library Aide Responsibilities

Student Library Aides run the check out desk in the library. They check materials in and out, shelve materials, and help students and staff find materials. Student Library Aides make deliveries, run errands, answer the phone, and do other clerical tasks, including assisting with the photocopiers. Student Library Aides are expected to be: **friendly, neat, organized, and responsible**; they should **love to read, have strong writing skills and strong computer skills**.

___ I was a Library Aide in 6th grade. ___ I was a Library Aide in 7th grade.

Why do you want to be a Library Aide? _____

Before School & After School Library Aide

I am interested in *delivering newspapers in the morning* before school (7:30-8:00am) on the following day(s):

___ Monday ___ Tuesday ___ Wednesday ___ Thursday ___ Friday

I am interested in *being a library aide after school* (2:30-4:00pm), during Late Library, on the following day(s):

___ Monday ___ Tuesday ___ Thursday

Schedule

Before School Commitments (e.g. Math Team, Debate Team) _____

DSSR Commitments (e.g. Video Crew, academic support) _____

Supervised Study Commitments (e.g. Chorus, Band, Orchestra) _____

After School Commitments (e.g. Sports, Drama) _____

Please attach a copy of your schedule to this completed application.

Signatures

_____ is a responsible
and conscientious student. S/he would have house permission to be a library aide,
with the following conditions:

(House Teacher's signature)

(Parent/Guardian signature)